

# Online Scheduling System of Carlos Hilado Memorial State College

## User Manual for User

### 1.0 User Login

User should have an id and password to access to this page.

To Login, Please follow the steps below:

1. Enter username and password.
2. Click the “Login” button.
3. If login is valid, you will be redirected to the user page as shown in Figure1. 3.
4. If login failed, an error message will be displayed, and you have to reenter the username or password as shown in Figure 1.2.

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**User Login**

Username:

Password:

Enter username and password

Login button

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**Figure 1.1: Username and Password screen**



Figure 1.2: Login failed screen

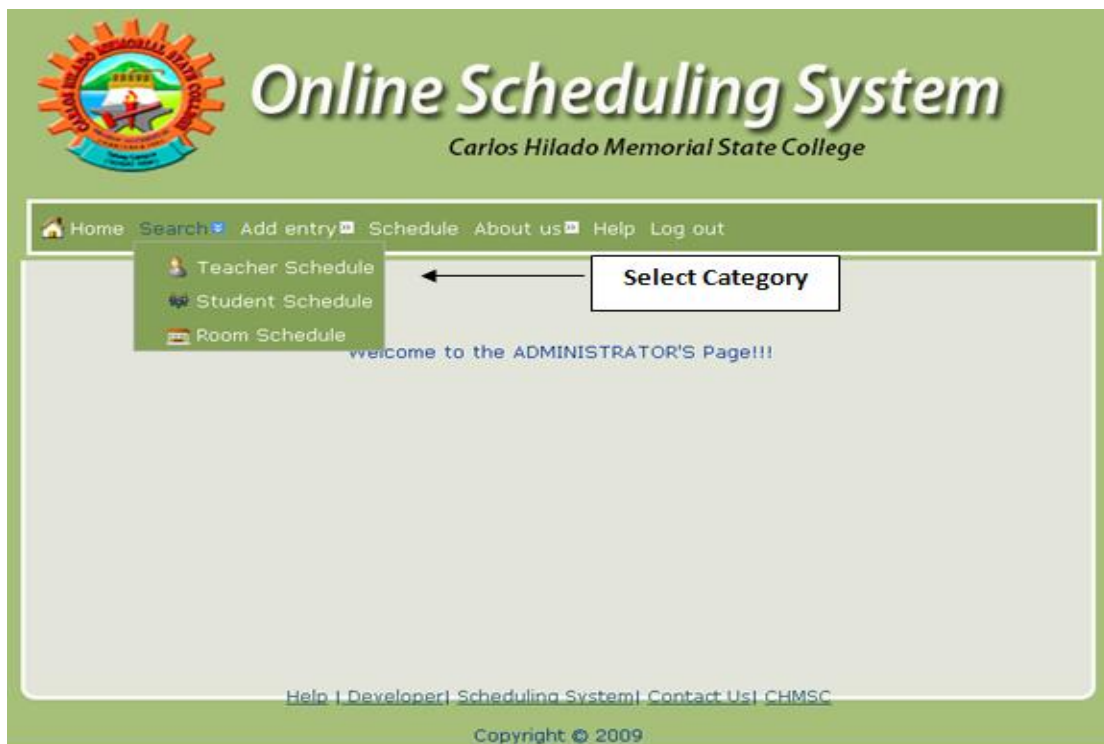


Figure 1.3: Login success screen

## 2.0 Search Schedule

If the user wants to search schedule of Teacher, Student and Room, please follow the steps:

1. Go to “Search” menu.
2. Select category (“Teacher Schedule”, “Student Schedule”, “Room Schedule”) as shown in Figure 2.1.
3. Click on the chosen category as shown in Figure 2.2.
4. Select on the drop-down list and click the “Next” button as shown in Figure 2.3.
5. If the application is successful, the screen shown in Figure 2.4 will appear.



**Figure 2.1: Search screen**



Figure 2.2: Search category

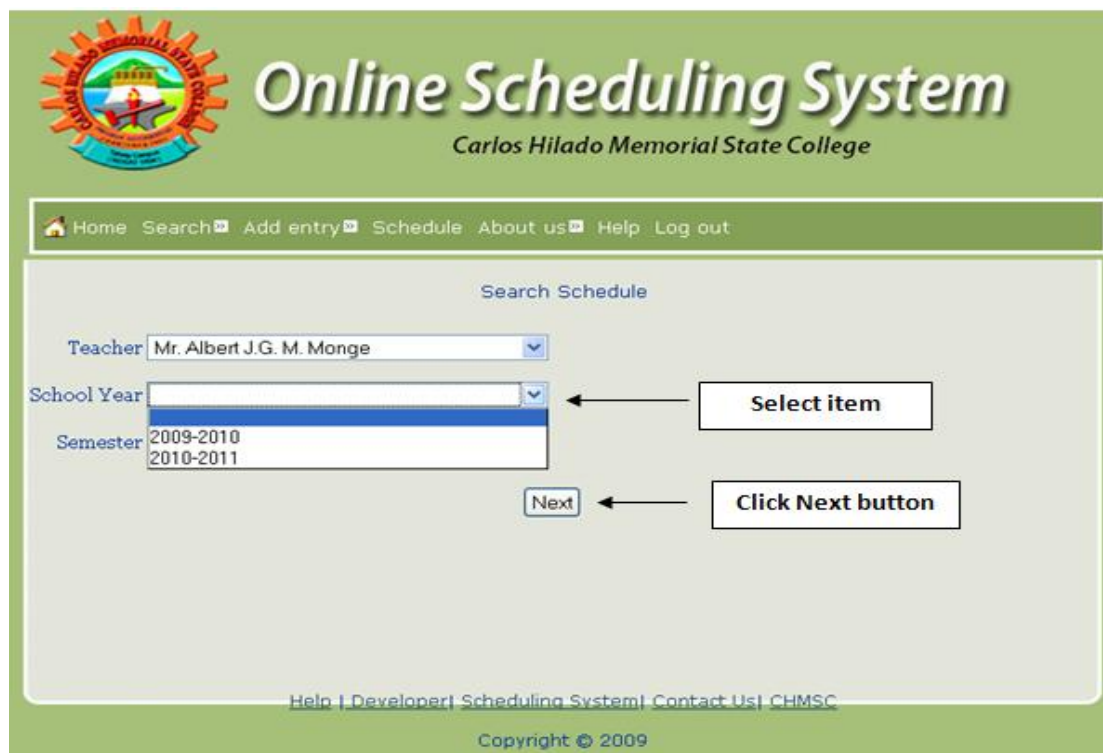


Figure 2.3: Search Schedule screen



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

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## Schedule of Class

First Semester, 2009-2010

Teacher: **Mr. Albert J.G. M. Monge**

loading: 3

Course	Subject	Room	Day	Starting time	SY	
BSIM4b	IM 209	Room 311	Monday	02:30:00	2009-2010	 
BSIM4b	IM Proj 1	Room 311	Wednesday	04:30:00	2009-2010	 
BSIM 4a	IM Proj 1	Room 311	Friday	01:30:00	2009-2010	 

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:30 - 8:30					
8:30 - 9:30					
9:30 - 10:30					
10:30 - 11:30					
11:30 - 12:30					
12:30 - 1:30					
1:30 - 2:30					BSIM 4a IM Proj 1 Room 311
2:30 - 3:30	BSIM4b IM 209 Room 311				
3:30 - 4:30					
4:30 - 5:30			BSIM4b IM Proj 1 Room 311		
5:30 - 6:30					
6:30 - 7:30					
7:30 - 8:30					

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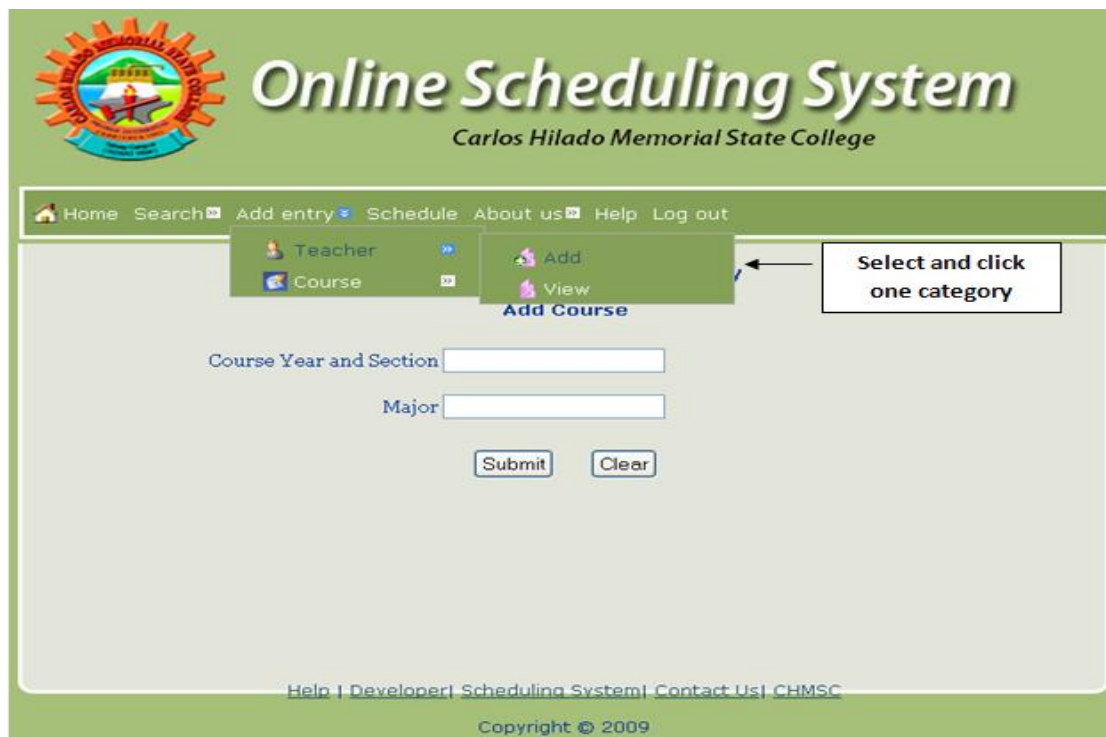
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Figure 2.4: Application successful screen

### 3.0 Add Entry

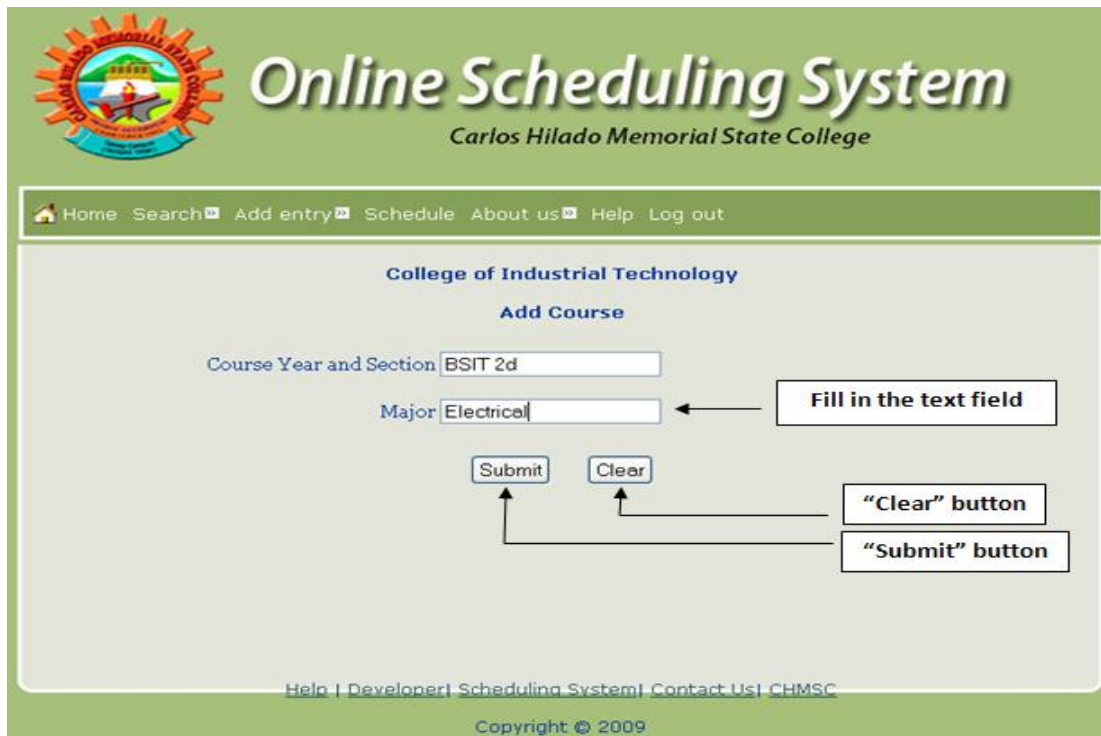
To use the “Add Entry” functionality, please follow the steps:

1. Go to “Add Entry” menu.
2. Select on the category (“Teacher” and “Course”) and click on the chosen category as shown in Figure 3.1.
3. Fill in the information needed and click “Submit” button to save the entered data or “Clear” button to clear the text field as shown in Figure 3.2.
4. After clicking the “Submit” button, a screen shown in Figure 3.3 will appear.



**Figure 3.1: Select Category screen**





**Figure 3.2: Add course screen**



**Figure 3.3: Successfully added screen**

## 4.0 Create Schedule

To add new schedule, please follow the steps:

1. Click on the “Schedule” menu.
2. Select item on the list and click “Submit” button to save the entered data or “Clear” button to clear the drop-down list as shown in Figure 4.1.
3. If there’s a conflict, an error message will be displayed as shown in Figure 4.2.
4. If there is no conflict, a message will be displayed as shown in Figure 4.3.

The screenshot shows the 'Online Scheduling System' interface for Carlos Hilado Memorial State College. The main heading is 'Add New Schedule' under the 'College of Industrial Technology'. The form includes several dropdown menus: 'Course' (BSIS 1a), 'Subject' (IS111), 'Teacher' (Cristine Redoblo), 'Room' (Room 312), 'Semester' (First Semester), 'School Year' (2009-2010), 'Day' (2010-2011), and 'Starting Time'. A callout box labeled 'Select on the list' points to the 'Subject' dropdown. Below the form are 'Submit' and 'Clear' buttons. A callout box labeled '“Clear” button' points to the 'Clear' button, and another callout box labeled '“Submit” button' points to the 'Submit' button. The footer contains links for 'Help', 'Developer', 'Scheduling System', 'Contact Us', and 'CHMSC', along with a copyright notice for 2009.

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**Add New Schedule**  
College of Industrial Technology

Course: BSIS 1a  
Subject: IS111  
Teacher: Cristine Redoblo  
Room: Room 312  
Semester: First Semester  
School Year: 2009-2010  
Day: 2010-2011  
Starting Time: [dropdown]

Submit Clear

“Clear” button  
“Submit” button

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Figure 4.1: Create new schedule screen





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## Add New Schedule

*\* There is a conflict with the schedule of Ms. Elvie Samson, BSED at Room 217, Monday , 07:30 am with the subject Hum1*

College of Industrial Technology

Course

Subject

Teacher

Room

Semester

School Year

Day

Starting Time

Conflict with the schedule

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Figure 4.2: Conflict schedule screen



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## Add New Schedule

**\*You have saved schedule of: Course: *BSIS1a*, Subject: *IS111*  
Teacher: *Cristine Redoblo*, Room: *Room 312* at Monday, 08:30 am'  
College of Industrial Technology**

Course

Subject

Teacher

Room

Semester

School Year

Day

Starting Time

New schedule saved

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Figure 4.3: Schedule saved screen